

The information authority summary of performance and progress

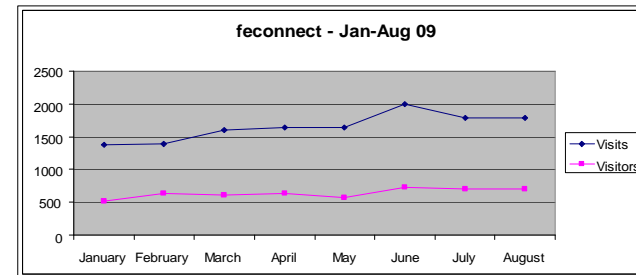
For period: JULY - AUGUST 2009

ACTIVITY	TARGET DATE	RAG STATUS	COMMENTS
Project Progress Update			
ILR 09/10 Data Quality	31/10/2009	Green	Project Closure and move into BAU
Computer Based Training Launch - AoC	25/09/2009	Amber	
Computer Based Training Launch - ALP	01/10/2009	Amber	
Success Rates	30/12/2009	Green	Proposals for QSR methodology for Employer Responsive
Data Standards Model ILR	31/10/2009	Green	First cut for review
XML Schema	03/03/2010	Green	Required date for board approval to proceed
ILR Guidance for Providers	15/09/2009	Green	Manuals are being issued in October
ILR Reform	TBC	Not started	Agreement from board required
Business As Usual Activities			
ILR Change Request process			
Submissions	26/06/2009	Completed	
Recommendations to Board	30/09/2009	Green	
Specification	27/11/2009	Green	
Stakeholder and Communications			
Events			
Holox workshop	19/10/2009	Green	
FAB Conference	4-5/11/2009	Green	
AoC Conference	17-19/11/2009	Green	
information authority/Data Service Conference	03/12/2009	Green	

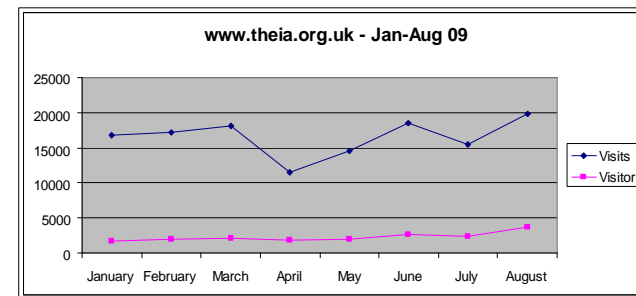
Key Issues & Risks	
Issues	Mitigating actions
1. Impact of Machinery of Government changes	Engaged with BIS and Local Authorities. <i>The information authority</i> is working with colleagues to determine key stakeholders in the new structures
2. How to maintain effective dialogue with L/A's	LGA board member. The secretariat has engaged with ICES. Engagement workshop with local authorities took place in July 2009, with follow up planned for October. Protocol approval underway.
3. Requirement for publication of timetables for providers	The Data Service have agreed to publish their collection timetable. Ongoing engagement with LSC policy areas
4. Resource and budget constraints within the Data Service to effectively and proactively support some of the improvement activities in <i>the information authority</i> .	The information authority has lead a first workshop to share priorities with the LSC's IM Planning Team and the Data Service. Agreed ways of working are being determined.
Risks	Mitigation actions
1. Stakeholders and FE System circumvent <i>information authority</i> decisions	Continue to engage with stakeholders, through community website, events and communications activities
2. Data standards may not be agreed, resulting in mismatch of data requirements	Continue with work with ISB to develop and agree key common data standards (such as the ethnicity data standard)
4. <i>The information authority</i> could be viewed as being partial to BIS and SFA due to the secretariat being hosted within the SFA. This could result in the authority losing its reputation for being an independent body, thus reducing confidence.	Continue to draw on cross system experience of the board and act as neutrally as possible
5. Insufficient funding is available to the information authority to enable it to complete a follow up Data Burden Survey in April 2010.	<i>The information authority</i> is currently liaising with the Data Service to determine how this activity can be jointly owned and associated costs shared.

Period April - August 2009

	Original Budget 2009/10	Actual Spend to date	Forecast Spend to date	Variance against budget	Forecast (Sept- March 2010)	Projected Outturn 09/10
	£k	£k	£k	£k	£k	£k
Revenue costs						
Staff costs	687	266	266	0	421	687
Staff Support	108	38	45	-7	70	108
Training, Travel and Equipment	43	24	20	4	19	43
Marketing costs	120	12	30	-18	108	120
Meeting costs	9	1	4	-3	8	9
	967	341	365	-24	626	967
Projects						
Qualifications Success Rates	50	12	25	-13	38	50
Data Quality	44	34	39	-5	10	44
SB Standards	38	18	26	-8	20	38
Guidance for providers	26	9	10	-1	17	26
Project Support Resource	60	28	28	0	32	60
ILR Reform	50	0	20	-20	50	50
Ofsted Requirements	20	0	5	-5	20	20
Unallocated	31	25	25	0	6	31
Total Projects	319	126	178	-52	193	319
TOTAL REVENUE	1286	467	543	-76	819	1286
Capital Spend						
A portal Devt & Support	80	0	30	-30	80	80
Total Capital	80	0	30	-30	80	80
Total forecast outturn	1366	467	573	-106	899	1366



There has been a steady rise in the number of visits to **feconnect**, the online community, over the course of the past 6 months. There was a particular rise in the summer months, despite the school holidays, as users joined and visited to contribute to the online consultation of the proposed changes to the 2010/11 ILR.



Similar trends are shown on *the information authority*'s corporate site. The number of unique visitors per month for both sites has remained stable, although the number of visits to the site has slowly been increasing. There was a large dip in visitors to the corporate site in April and May – this may be due to the Easter, Half-Term and Bank Holidays in this period

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-24	626	967
-13	38	50
-5	10	44
-8	20	38
-1	17	26
0	32	60
-20	50	50
-5	20	20
0	6	31
-52	193	319
-76	819	1286
-30	80	80
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