

The information authority

Board Meeting 1st October 2008 – Agenda

Attendees – board members	Attendees - other
Margaret Coleman (LSC)	Pete Ashton (<i>information authority</i>)
Jon Collis (ALP)	Tim Barrett (MIAP)
Colin Evans (Ofsted)	Una Bennett (<i>information authority</i>)
Mario Ferelli (HEFCE)	Paula Chapman (NAS, LSC)
Julian Gravatt (AOC)	Jonathan Dalton (LSC)
Graham Jones (Chair)	Anne Fessi (<i>information authority</i>)
Ivor Jones (LLUK)	Christine Ingall (LSC)
Daniel Mason (LGA)	Helen Karabatos (<i>information authority</i>)
Sue McGlynn (Ofqual)	Paul May (BRG)
Adam Micklethwaite (DIUS)	Lisa Macdougall (<i>information authority</i>)
Caroline Miller (Learning Provider)	Alan Parnum (LSC)
Bob Powell (HOLEX)	Tim Smith (LSC)
Ian Pryce (FE College Provider)	
Vanessa Wilkes (Asset Skills)	

Apologies
Malcolm Britton (DCSF)
Melanie Hunt (Ofsted)
Chris James (Asset Skills)
Isabel Nisbet (QCA / Ofqual)
Susan Pember (DIUS)

Venue: Thistle Euston
Salisbury Suite
Cardington Street
Euston
London
NW1 2LP

Start Time: 09.30 Coffee and refreshments.
10.00 Start

Finish Time: 15.00 (lunch will be provided)

Meeting Objectives for 1st October 2008 board meeting

The primary objectives for this meeting are to:

1. Agree the ILR specification for 2009/10
2. Review the LSC response to the provider data burden report
3. Endorse the data proposals in the development of the National Apprenticeships Service and National Apprenticeships Vacancy Matching Service

AGENDA

	Topic	Lead(s)	Purpose	Time
1.	Introductions	Graham Jones		10.00
2.	Review of Previous Minutes	Graham Jones	To agree the previous minutes	10.05
3.	Review actions from previous meeting	Graham Jones	To review and update actions	10.10
4.	Individualised Learner Record specification 2009/10	Peter Ashton	To agree the ILR specification for 2009/10	10.20
5.	LSC response to data burden report	Alan Parnum	To review response from the LSC to the findings in the provider data burden report	11.30
	Lunch			12.00
6.	National Apprenticeships Service	Paula Chapman	To endorse the data collection and reporting in the National Apprenticeships Vacancy Matching Service	12.30
7.	Integrated Employment and Skills	Christine Ingall	To review the data proposals for collection and reporting of Integrated Employment and Skills	13.00
8.	LSC / Ofsted success rates	Tim Smith	To report progress on resolving remaining issues	13.30
9.	Skills accounts	Jonathan Dalton	To review data issues in relation to Skills Accounts	13.50
10.	Head of secretariat report	Una Bennett	To obtain decisions on a number of issues and inform board of progress	14.20

Note: Paper 4a 'Overview of LLDD funding reforms' is provided for information only and to support the proposals on inclusion of Independent Specialist Providers in the ILR.