

2011/12 ILR Changes and the Single ILR - Are You Prepared?

LR provider group
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for further education

Summary

- Background to the single ILR
- Implementation
- Collection timetable for 2011/12
- Key messages for providers
- Summary of main 2011/12 data changes

How the Move to Single ILR supports Business Change

Important changes to FE funding arrangements:

- Freedoms, flexibilities and responsibilities
- Introduction of single adult skills budget
- Funding simplification
- Provider empowerment

What is the Single ILR?

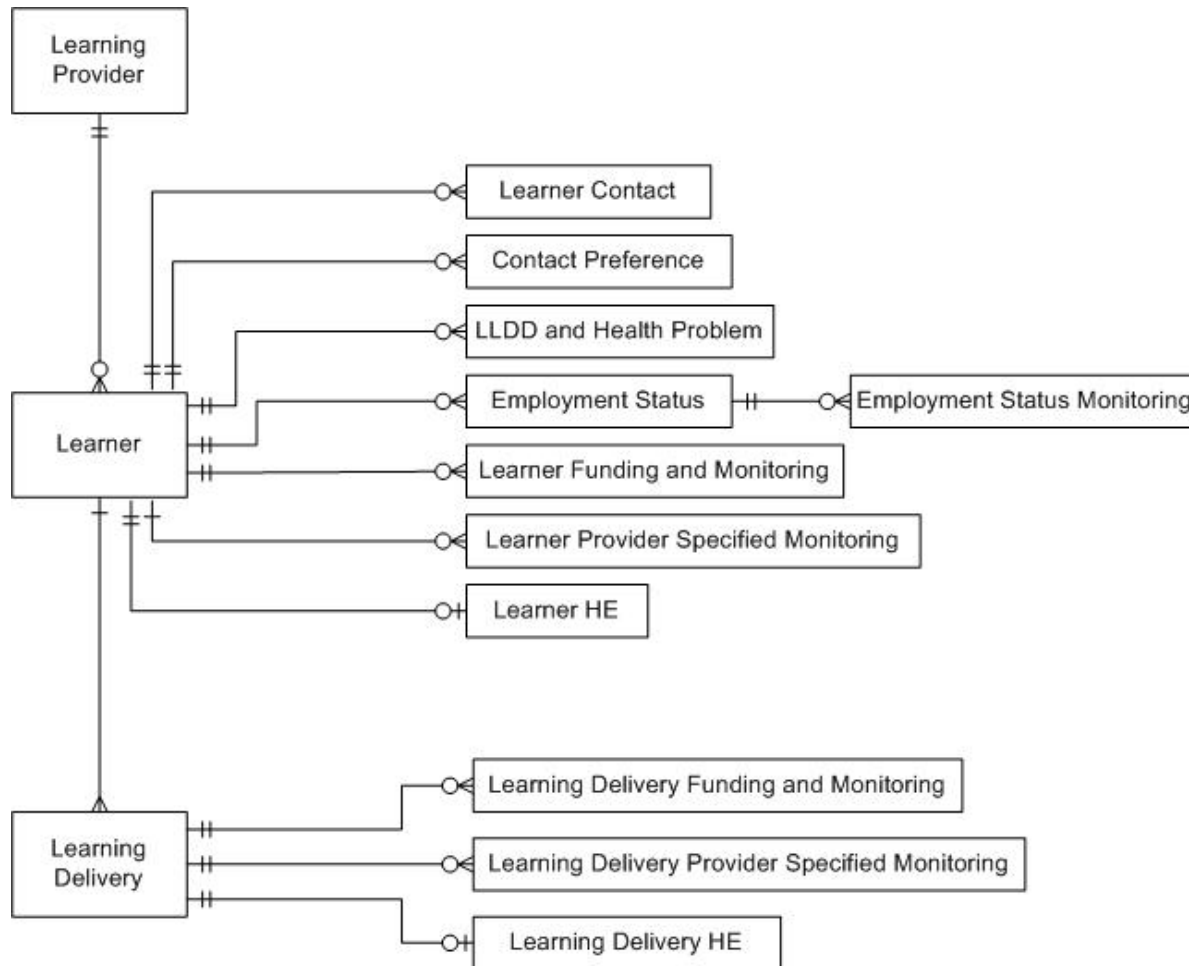
- Three areas of significant change:
 - single learner record
 - restructured learner record
 - learner record in XML format
- The same data items are collected in both the new single ILR and the original flat file format that has been used in previous years.

Single ILR Documents

http://www.theia.org.uk/ilr/ilrdocuments/201112_ilrdetail.htm

- Single ILR specification version 2
- Data model diagram
- Mapping spreadsheet from flat file to new field structure
- XML schema
- Provider support manual
- Flat file ILR specification for 2011/12

Single ILR Structure



Single ILR Implementation (1)

- Implementation for providers during 2011/12
- Provider prepares data in current flat file ILR format or single ILR format
- The data that providers are asked to collect for 2011/12 is the same regardless of the output format
- Enhanced LIS provides functionality to support move to single ILR
- All 2012/13 returns in single ILR format

Single ILR Implementation (2)

- No separate collections during year
- All data stored in a year-to-date database
- Providers can:
 - send full returns containing all learners (A file)
 - update only files containing a subset of learners (B file)
 - use only one transmission method

ILR Collection Timetable 2011/12

Background

- Send data at any point in the year
- Return dates indicate when Data Service will extract data for specific purposes
- Provider responsible for ensuring data is fit for purpose at return date
- Single year-end hard close for all funding streams and purposes

ILR Collection Timetable 2011/12

Summary

- Colleges, Sixth-forms, Specialist colleges and Local Authorities ensure all data is up to date for a quarterly extract in December, February, June and September
- Private training organisations classified as 'Other' ensure all data is up to date on a monthly basis
- All providers delivering 16–18 Apprenticeships ensure that data is up to date on a monthly basis
- Almost all data extracts taken at end of fourth working day of the month

Single ILR

Key Messages for Providers (1)

- Send one file for 2011/12 containing records for all learners at the provider regardless of funding model
- Need to nominate one function only to be responsible for merging and transmitting all files to OLDC
- Careful management of file transmission numbers is required, particularly when merging files

Single ILR

Key Messages for Providers (2)

- If records for a learner are currently included in more than one collection with different learner reference numbers the two records for 2011/12 can be:
 - merged together to form a single learner record, or
 - held as separate records
- Duplicate learner reference numbers must be cleansed for 2011/12, that is, the same number cannot be used for more than one learner

Single ILR

Key Messages for Providers (3)

- Any changes made to learner reference numbers must be reported to the Data Service (old to new mapping for success rates)
- An A file will always replace all learner data for the provider – so make sure this contains all learners
- Need to understand single ILR even if you input ILR flat files into LIS as:
 - data in the LIS will be stored in single file format
 - validation will be reported in single file terminology

ILR 2011/12

Summary of Key Changes (1)

- **National Insurance number** - required for all learners in receipt of active benefits (JSA and ESA WRAG) or learners who have been referred to learning by Job Centre Plus.
- **Credit fields** - only required for QCF unit trials
- **ALS cost** - not required if less than £5,500
- **Ethnicity codes** - use new ethnicity codes for all learners (from 2011 census)

ILR 2011/12

Summary of Key Changes (2)

- **Contracting Organisation code** - use YPLA region code not LA code
- **ULN** - required for all ESF-funded learners
- **New fields**
 - Email address
 - Method of contact preference,
 - Full/Co funding indicators - replaces A14

Further Information

Email: cst@theia.org.uk

For the single ILR specification, data model and mapping document:

http://www.theia.org.uk/ilr/ilrdocuments/201112_ilrdetail.htm

Further information on the enhancements to data collection systems:

http://www.thedataservice.org.uk/News/enhancements_dc_systems