

The information authority board - actions log

Action No.	Date Raised	Action Description	Action Owner	Due Date	Status	Date Closed	Comments
12/07 - 5	05/12/2007	The secretariat to ensure that collection of additional disability data and the minimum threshold for guided learning hours is reviewed as part of the 2009/10 ILR review	IA Secretariat	Oct '08	CLOSED		A proposal is included in the paper on ILR changes going to the board meeting on 1 October 2008.
03/08 - 12	05/03/2008	QCA to continue to provide updates on implementation of the diploma aggregation service.	QCA		CLOSED		Update 20-08-08 - Release 1 went live as planned on 30 June 2008 – 79 learner accounts opened. -Exit of Release 2 system testing completed -UAT of Release 2/MIAP LRS Contingency completes 20 August. -Operating agreement window for signature by ABs extended to 1 September 2008 Issue with Qualifications data identified and is being addressed through the employment of a data audit company – Entity (external dependency) -Still on plan to go live with Release 2 on 1 September 2008. -MIAP LRS Contingency is being developed and will also be available from 1 September 2008. -There is some additional functionality required which is being planned. However this does not impact go-live. Is likely to be delivered in February 09.
06/08 - 1	04/06/2008	Una Bennett is to amend the response to the 'Raising Expectations' consultation in line with the board's comments, and submit it accordingly.	Una Bennett	June '08	CLOSED	06/06/2008	Complete
06/08 - 2	04/06/2008	Una Bennett to feed back the board's concerns to the Single Voice, and arrange for signing by <i>the information authority's</i> chairman	Una Bennett	June '08	CLOSED	20/06/2008	Complete
06/08 - 3	04/06/2008	The Data Service to confirm that success rate alignment for FE provision on 2006/07 data has been successful and that this can be publicised.	DS	July '08	CLOSED	30/07/2008	The LSC, Ofsted and the Data Service have confirmed that the success rates for FE have been aligned. Update included in 'Harmonisation of Qualification Success Rates' paper for 1st October
06/08 - 4	04/06/2008	Una Bennett to work with the LSC / Ofsted consultative committee to agree actions and a workplan from the LSC / Ofsted success rate report.	Una Bennett		OPEN		In progress; update included in 'Harmonisation of Qualification Success Rates' paper for 1st October board meeting
06/08 - 5	04/06/2008	Tim Smith to update the board on progress and next phase of FfE by spring 2009.	Tim Smith		CLOSED	30/07/2008	To be presented to <i>the information authority</i> board in the spring. In the calendar for future board meetings (March 2009)
06/08 - 6	04/06/2008	Pete Ashton to publicise the change to the F05 return date for 2007/08	Pete Ashton		CLOSED	30/06/2008	Complete
06/08 - 7	04/06/2008	The Data Service to amend web portal for F05 returns	DS		OPEN		The Portal is not modified if collection dates change. Within On line Data Collections there is functionality to set and change the collection dates. The changes to the F05 date for 07/08 has been noted and acted upon. The problem will come when trying to enforce a collection date. Currently local LSCs can reopen collections or arrange for files already accepted to be amended. This is contrary to what the IA wanted but there is currently no way to stop this happening. To enforce the collection dates totally would be a major change both to Data Collection systems and the way local LSCs work with their providers. In the short term this will be addressed by communication pending a longer term solution.

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06/08 - 8	04/06/2008	Pete Ashton to agree a reporting timetable with the relevant stakeholders for reporting 2007/08 F05 data	Pete Ashton		CLOSED	20/08/2008	The Data Service have published the reporting timetable for 2007/08 data
06/08 - 9	04/06/2008	<i>The information authority</i> to consider further changes to the F05 final collection date for 2008/09 onwards	IA Secretariat	Oct '08	OPEN		Proposal included in the paper 'Changes to ILR specification for 2009/10' for board meeting on 1st October 2008
06/08 - 10	04/06/2008	LLUK to review further specifications of the staff individualised record in line with the board recommendations i.e. further communication and consultation with the sector, and to aim to reduce the number of fields	LLUK	Dec '08	OPEN		LLUK has undertaken a number of further consultation events including with <i>the information authority</i> to review the staff individualised record.
06/08 - 11	04/06/2008	LLUK to submit the specification of 2009/10 staff individualised record to the information authority board in December 2008	LLUK	Dec-08	CLOSED	30/06/2008	Scheduled for December 2008 board
06/08 - 12	04/06/2008	Una Bennett to prepare <i>the information authority</i> response to the Data Burden report, and publish both it and the report on the website	Una Bennett		CLOSED	30/06/2008	Complete
06/08 - 13	04/06/2008	LSC to present a formal response to the Data Burden report at the October meeting of <i>the information authority</i>	LSC	Oct '08	CLOSED	22/09/2008	To be presented to the board in October.
06/08 - 14	04/06/2008	The secretariat to write to the awarding bodies asking for a formal response to the Data Burden report	IA Secretariat	Dec '08	OPEN		The secretariat wrote to FAB in June '08. The Awarding Bodies workshop took place 23-07-08. Outputs and follow on actions have now been documented and circulated to attendees and other stakeholders. Follow up meetings with Ofqual, NAA, Becta and Examinations Officers Association to take place. Paper to be produced for Ofqual, DIUS and DSCF regarding further work. FAB response expected at December board.
06/08 - 15	04/06/2008	Board members to support the distribution of an online perception survey on <i>the information authority</i>	Board		CLOSED	30/07/2008	Survey completed; unexpectedly small number of responses from key stakeholder groups