

ER ILR form quick reference code tables

Text shown underlined indicates a new question, a new code or a new meaning to an existing code. For further guidance please see 'Specification of the Individualised Learner Record for 2009/10'.

The list of valid codes below is shown in the order in which the questions appear on the ILR form, when reading **across the page**. Where a question requires a date, value or text such as a name to be entered, a code table is not provided.

ILR form Part 1

This information should be provided by the learner

L12	Ethnicity
11	Asian or Asian British – Bangladeshi
12	Asian or Asian British – Indian
13	Asian or Asian British – Pakistani
14	Asian or Asian British - any other Asian background
15	Black or Black British – African
16	Black or Black British – Caribbean
17	Black or Black British - any other Black background
18	Chinese
19	Mixed - White and Asian
20	Mixed - White and Black African
21	Mixed - White and Black Caribbean
22	Mixed - any other Mixed background
23	White – British
24	White – Irish
25	White - any other White background
98	Any other
99	Not known/not provided

L24	Country of domicile
The country where the learner is ordinarily resident. That is the country the learner would normally regard themselves as going home to. List can be found at Appendix D of the 'ILR Specification 2009/10'	

L14	Learning difficulties/disabilities/health problems
1	learner considers himself or herself to have a learning difficulty and/or disability and/or health problem
2	learner does not consider himself or herself to have a learning difficulty and/or disability and/or health problem
9	no information provided by the learner

L15	Disability
01	visual impairment
02	hearing impairment
03	disability affecting mobility
04	other physical disability
05	other medical condition (for example epilepsy, asthma, diabetes)
06	emotional/behavioural difficulties
07	Mental health difficulty
08	temporary disability after illness (for example post-viral) or accident
09	Profound complex disabilities
10	Aspergers syndrome
90	multiple disabilities
97	Other
98	no disability
99	Not known/information not provided

L16	Learning Difficulty
01	moderate learning difficulty
02	severe learning difficulty
10	Dyslexia
11	Dyscalculia
19	other specific learning difficulty
20	Autism spectrum disorder
90	multiple learning difficulties
97	Other
98	no learning difficulty
99	not known/information not provided

L35	Prior attainment level
09	Entry level
07	Other qualifications below level 1
01	level 1
02	Full level 2
03	Full level 3
04	level 4
05	level 5 and above
97	Other qualification, level not known
98	Not known
99	no qualifications

L34	Learner support reason
25	Educational maintenance allowance (EMA)
35	E2E / Programme led apprenticeships (PLA) hardship fund
41	time off for study
53	Free Childcare for Training & Learning for Work (FCTLW)
99	no learner support or no more of the above

L36	Learner's status on last working day before learning
01	Employed (not available for new starters in 2009/10)
03	learner on the caseload of a personal advisor but not on E2E (not available for new starters in 2009/10)
04	new deal gateway (not available for new starters in 2009/10)
05	NVQ learning (not available for new starters in 2009/10)
06	Apprenticeship programme (not available for new starters in 2009/10)
07	Not in employment or in training or in education (not available for new starters in 2009/10)
97	Other (not available for new starters in 2009/10)
98	Not known / not provided (not available for new starters in 2009/10)

L37	Employment status on first day of learning
01	Employed
02	Not employed (not available for new starters in 2009/10)
03	Not employed (through redundancy)
04	Not employed (for reasons other than redundancy)
05	Not employed (reason unknown/not provided)
98	Not known/not provided

L47	Current employment status
01	Employed
02	Not employed (not available for new starters in 2009/10)
03	Not employed (through redundancy)
04	Not employed (for reasons other than redundancy)
05	Not employed (reason unknown/not provided)
98	Not known/not provided

L28	Eligibility for enhanced funding
14	eligibility for guarantee or extended guarantee group
15	entitlement to 16 – 18 employer responsive funding (learner is 19 +)
99	Not eligible for enhanced funding

Data Protection Statement

L27	Restricted use indicator	
L27a	L27b	(tick applicable box)
√	√	learner has withheld permission for the LSC or other users to contact them
2	2	learner is not to be contacted, for example where a learner has died, or suffered severe illness during the programme
	√	learner has only withheld permission to be contacted about courses or learning opportunities by post
√		learner has only withheld permission to be contacted for survey and research
		no additional restrictions on the use of this learners record

L39	Destination
04	Part time employment
10	Full time employment
11	Unemployed
53	Self employed
54	Entered further education
55	Entered higher education
59	Found voluntary work
61	Death
75	Full-time education or training (not FE or HE)
76	Economically inactive
77	Not in education, employment or training
95	Continuing existing programme of learning
97	Other
98	Destination unknown

ILR form Part 2 – Programme Aim

There are fields within the programme aim which have specific values, these are listed below. Otherwise, the fields included on part 2 of the ILR form use the same codes as those listed for parts 3 and 4.

A04	Data set identifier code
35	Use this number in all cases for all programme aims
A09	Learning aim reference number
For this instance only use the value ZPROG001	
A10	LSC funding stream
For this instance only use the value 45	

ILR form Parts 3 and 4 - Main Aim/Sub Aim

A10	LSC funding stream
45	Employer responsive provision
46	Employer responsive funded main aim as part of an apprenticeship programme
70	LSC ESF co-financed
80	Other LSC funding stream (further details may be requested)
99	No LSC funding for this learning aim
A15	Programme type
02	Advanced apprenticeship
03	Apprenticeship
10	Higher level apprenticeship
11	Progression Pathway to skilled work or Apprenticeship
12	Progression Pathway to a first full Level 2 (in the QCF)
13	Progression Pathway to independent living or supported employment
14	Progression Pathway to a Foundation (Level 1) Diploma or GCSEs
99	None of the above
A16	Programme entry route
01	Direct (valid only for starts before 1 August 2003)
03	Progress to Advanced Apprenticeship from Apprenticeship or Young Apprenticeship
04	Progress to NVQ level 3 from NVQ level 2 – valid only for starts before 1 August 2007)
06	Return to employer based provision
07	Transfer from another provider or LSC area
08	Restart for funding purposes
09	First time entrant to Apprenticeship programme
10	First time entrant onto non-apprenticeship programme
11	Restart, learner has returned to the programme after a break in learning First time entrant other WBL
12	Learner has transferred between providers due to intervention by the LSC
13	Progress to apprenticeship from young apprenticeship
14	Progress to apprenticeship from programme led apprenticeship (PLA) funded via learner responsive funding
15	Progress to advanced apprenticeship from programme led apprenticeship (PLA) funded via learner responsive funding
A53	Additional learning/Social needs
11	Additional learning needs
12	Additional social needs
13	Additional learning and social needs
97	Learner has been assessed on entry as having no additional learning or social needs
A14	Reason for full funding/co-funding of learning aim
Fully funded learning	
01	16 – 18 year old learner
09	Undertaking programmes where the main learning aim is Skills for Life, excluding ESOL
20	LSC-funded project where the LSC has agreed that the learner is eligible for full funding
21	In receipt of working tax credit
22	Level 2 entitlement – only available for non-apprenticeship employer responsive funded provision
24	19-25 level 3 entitlement – only available for non-apprenticeship employer responsive funded provision
27	TUC learning aims
28	Fully funded employer responsive provision – not specified above
29 - 30	Unassigned

Other (including co-funding)	
10	Fees waived for another reason consistent with the local provider policy
11	Fees refunded
12	Tax relief for vocational programmes
13	Other funding
19	Fee is zero
31	Whole fee paid in previous year
32	Co-funded employer responsive provision
33	Unassigned
A46	National learning aim monitoring
For complete list of valid codes see 'National Learning Aim Monitoring Codes' document on the information authority website .	
A63	National Skills Academy
01	Fashion Retail
02	Manufacturing
03	Financial Services
04	Construction
05	Food and Drink Manufacturing
06	Nuclear
07	Process Industries
08	Creative and Cultural
09	Hospitality
10	Sport and Active Leisure
11	Retail
12	Materials, Production and Supply
13	National Enterprise Academy
14	Social Care
15	Information Technology
16-30	Unassigned
99	None of the above
A49	Special Projects and Pilots
For complete list of valid codes see 'Special Projects and Pilots Codes' document on the information authority website .	
A21	Franchised out and partnership arrangement
01	An FE sector provider
02	An HE institution
03	A school
21	A local authority maintained organisation
22	A private sector organisation, where the learner is an employee of that organisation
23	A public sector organisation, where the learner is an employee of that organisation
24	A private sector training organisation
25	A voluntary sports organisation
26	A sports organisation run on a commercial basis
27	A community or voluntary based organisation (normally non-profit making bodies)
97	Another type of organisation not in the list above
98	The type of provider is not known
99	This learning aim is not franchised out or delivered by a partner
A18	Main Delivery Method (non-apprenticeship employer responsive funded learning only)
22	Train to Gain higher level funding (prior to 09/10)
23	Train to Gain lower level funding (prior to 09/10)
A66	Employment status on day before starting learning aim
01	Employed
02	Full-time education or training
03	Self employed
04	Unemployed
06	Economically inactive
07	14-19 NEET
98	Not known/not provided
A67	Length of unemployment before starting ESF project
01	Less than 6 months
02	6-11 months
03	12-23 months
04	24-35 months
05	Over 36 months
98	Not known/not provider
99	Not unemployed
A68	Employment outcome
01	Employment outcome (with training) gained on eligible funded programme
02	Employment outcome (without training) gained on eligible funded programme
99	No employment outcome gained

A34	Completion Status
1	the learner is continuing or intending to continue the learning activities leading to the learning aim
2	the learner has completed the learning activities leading to the learning aim
3	the learner has withdrawn from the learning activities leading to the learning aim
4	the learner has transferred to a new learning aim. That is, the learner has withdrawn from this learning aim and as a direct result has at the same time started studying for another learning aim within the same provider
5	changes in learning within the same programme type and sector subject area/ funding category and remaining with the existing provider
6	learner has temporarily withdrawn from the aim due to an agreed break in learning
A35	Learning Outcome
1	Achieved
2	partial achievement
3	no achievement
4	exam taken/assessment completed but result not yet known
5	learning activities are complete but the exam has not yet been taken and there is an intention to take the exam
9	study continuing
A50	Reason learning ended
01	learner ALSN status changed, consequently a new learning aim has been created
02	learner transferred to another employer / provider / local LSC in the same programme type
03	learner injury / illness
04	learner progressing to Advanced Apprenticeship – non E2E learners
05	learner progressing to NVQ 3
06	learner has stopped on this aim due to a change in funding
07	Learner transferred between providers due to intervention by the LSC
20	learner progressing to Apprenticeship/Advanced Apprenticeship or programme led apprenticeship
23	learner progressing to employment with training at level 2 or above
24	learner progressing to employment without training at level 2 or above
25	Learner progressing to FE, New Deal or other structured learning below level 2
26	Learner progressing to FE, New Deal or other structured learning at level 2 or above
27	OLASS learner withdrawn due to circumstances within the providers' control
28	OLASS learner withdrawn due to circumstances outside the providers' control
29	Learner has been made redundant
96	Learner is continuing on this aim
97	Other
98	Reason not known

ILR form **Part 1a**

Special monitoring data fields, see '2009/10 ILR Specification'.