

Agenda

Date	30 September 2009
Subject	<i>The information authority</i> board
Location	Russell Hotel, Russell Square, London, WC1B 5BE
Time	10:00 to 15.00 (Refreshments available from 09.30)
Publication intent	PUBLIC DOCUMENT

Item 1. Welcome and introductions	10.00
Item 2. Minutes of last meeting	10.05
Item 3. Matters arising	10.15
Item 4. ILR changes for 2010/11	10.20
Purpose: Agree ILR specification for 2010/11 Presenter: Lisa Macdougall	
<i>Break for lunch</i>	<i>12.30</i>
Item 5. Data Service update	13.00
Purpose: Update board on DS progress and plans Presenter: Richard Williams	
Item 6. LSC data burden action plan	13.20
Purpose: Follow up on progress since March 2009 Presenter: Caroline Kempner	
Item 7. Update from the LSC on reducing paper burden	13.35
Purpose: Follow up on progress since June 2009 meeting Presenter: Debbie Watson	
Item 8. ILR specification timetable for 2011/12	13.55
Purpose: Agree ILR specification timetable for 2011/12 Presenter: Pete Ashton	

Item 9. ILR review **14.10**

Purpose: To present recommendations from ILR review

Presenter: Ian Thomson / Una Bennett

Item 10. Secretariat report **14.30**

Purpose: Obtain decisions on a number of items; for board to review workplans and progress

Presenter: Una Bennett

Item 11. Date of next meeting **2 December 2009**

Invitees

Board members / alternates: Jo Baty (LGA), Malcolm Britton (DCSF), Margaret Coleman (LSC), Jon Collis (ALP), Mario Ferelli (HEFCE), Julian Gravatt (AoC), Chris James (Asset Skills), Graham Jones (Chairman), Mary Joyce (LLUK), John Landeryou (BIS), Caroline Miller (Learning Provider), Fiona Pethick (Ofqual), Rob Pike (Ofsted), Bob Powell (HOLEX), Ian Pryce (FE College Provider)

Others: Pete Ashton (*information authority*), Una Bennett (*information authority*), Anne Fessi (*information authority*), Helen Karabatos (*information authority*), Caroline Kempner (LSC), Lisa Macdougall (*information authority*), Ian Thomson (BIS), Debbie Watson (LSC), Rich Williams (Data Service)

Apologies:

Meeting chair Graham Jones

Agenda creator Una Bennett

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